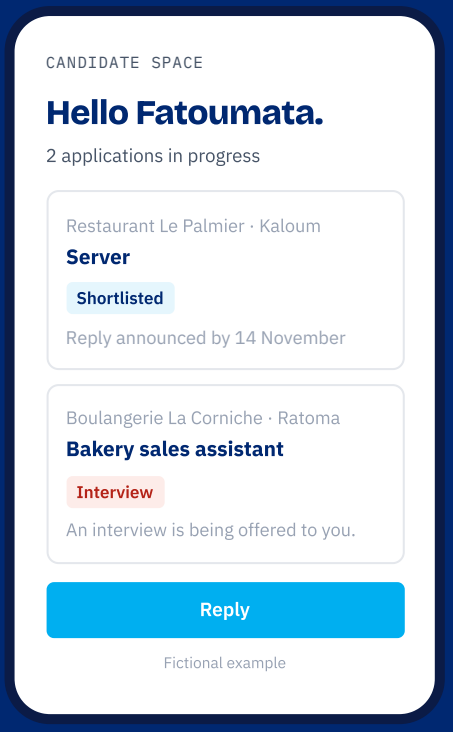
Look for a job without being left unanswered.



On Dily, every job ad shows a reply date, and every company is verified. This guide shows you how to create your CV, apply, track your applications and prepare for your interviews.

Create my free account /en/signup → **See jobs →**

FOR CANDIDATES, EVERYTHING IS FREE

0 GNF

to create your account and your CV, apply and track your applications. Dily never asks candidates for money.

1 date

for the reply, announced on every job ad, visible before you apply.

54%

of unemployed people look for a job through their personal network[1]. On Dily, your application goes straight to the company.

IN THIS GUIDE

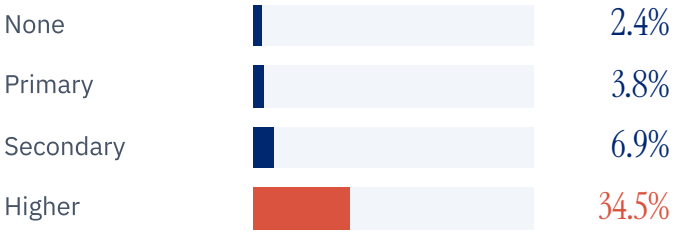
02 The facts, in figures
05 Your free CV
06 Apply and track
08 The interview
09 Practical tips

1. INS Guinée, “Enquête nationale sur l’emploi et le secteur informel” [National survey on employment and the informal sector] (ENESIG 2018/2019), 2020 report. All sources are listed on the last page. Screens: fictional examples.

Finding a job goes through your network first.

Who is most affected by unemployment?

Unemployment rate in Guinea by level of education, 2018/2019 survey[1]



How to read: 34.5% of people in the labour force with higher education are unemployed, compared with 2.4% of those who never went to school. Unemployment rate as defined by the International Labour Organization. Data from 2018/2019, the most recent published.

20.2% of young people aged 15 to 35 are unemployed in Conakry, compared with 7.2% in the country as a whole[1].

How unemployed people search

Job-search methods, several answers possible[1]

54% go through their personal network.

24% approach employers directly.

11% search online.

3% go through AGUIPE, the public employment agency.

7.7%

of adults looked for a job or applied online in the past 3 months (2024)[2].

26.6%

of adults have a smartphone as their main phone; 82.2% have a mobile phone (2024)[2].

WHAT DILY TAKES FROM THIS

Candidates need to know **when** they will get an answer, **what** the job offers and **who** they are writing to. That is what Dily shows on every job.

52.1% *of young people aged 15 to 35 with higher education are unemployed[1].*

A reply date, a clear job, a verified company.

These rules apply to every job posted in Guinea on Dily. They are built into the app.

1 A reply date on every job ad

Every job shows “Answer by...”. This date is required to publish and cannot be more than 90 days away. You follow each step in your space. If they do not select you, they can give the reason.



2 The salary, when it is given

In Guinea, the salary is optional on Dily. When the recruiter gives it, the job shows an amount in Guinean francs and its period (day, month...), and when you apply you say whether it suits you. Otherwise, the job shows “Salary not disclosed”.



Fictional example: when no salary is given, the job says so clearly.

3 Verified companies

Before a job is visible, the company provides its RCCM or NIF and a supporting document, checked by a person from the Dily team. Its “Verified company” badge appears on its jobs. Does a job look suspicious? The “Report this job” link is on every job page.

→ Verified companies

23.5%

of adults received a call or text asking them for money in the past year (2024)[2].

ALWAYS FREE

Creating your account, profile and CV, downloading the PDF, applying, writing to recruiters, tracking your applications: everything is free for candidates. **Dily never asks candidates for money, neither in cash nor through Orange Money or MTN Mobile Money.** A recruiter who asks you for money must be reported.

YOUR PROFILE

It is never sold. A recruiter sees it when you apply to them, or if you choose to be “Open to opportunities”.

Two minutes for the account. Then your profile is your application.

Create your account

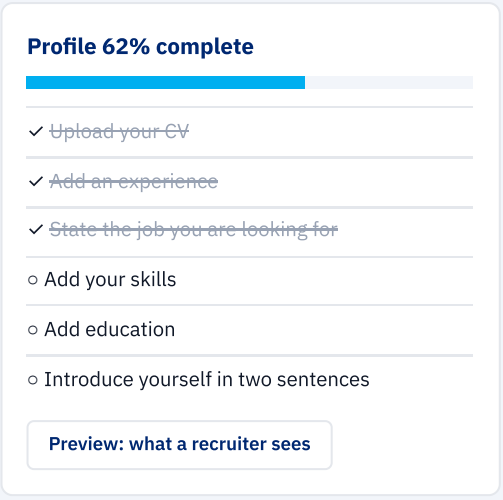
1 **Choose “I’m looking for a job”**
One account has a single role: candidate or recruiter.

2 **First name, last name, email, password, country**
The password needs at least 8 characters. You can also use your Google account.

3 **Click the link you receive by email**
It is valid for 7 days and comes from support@dily.pro. Nothing received? Check your spam folder.

4 **Already applied?**
Your application is kept and goes out as soon as your email is verified.

Create my account /en/signup →



App labels; fictional percentage.

Complete your profile

“Your profile is your application. The more complete it is, the more your applications get read.” Add your experience, even short jobs, your education, languages, skills, availability and documents (diplomas, certificates: PDF or image, 10 MB max).

→ Complete my profile

Say what you are looking for

Jobs sought, locations, remote work, contract types, availability, minimum salary (optional). These choices filter your job alerts and suggested jobs. Turn on “Open to opportunities” if you want recruiters whose jobs match you to be able to see your profile.

WHO SEES YOUR PROFILE?

The companies you apply to. They see neither your other applications nor the other candidates.

YOUR DATA

In “Settings”, request a copy of your data (ZIP archive) or delete your account: your ongoing applications are then withdrawn and your data anonymised.

YOUR CANDIDATE SPACE

→ **My applications**
→ **My CVs**
→ **Saved jobs**
→ **Messages**
→ **My reviews**

A clean CV, as a PDF, without paying.

Start without an account: your draft stays on your device. The free account then lets you choose your template, download the PDF and apply.

1

Fill it in

Start from scratch, from your profile, or upload your CV (PDF, DOC or DOCX, 5 MB max): the AI assistant reads it to prefill the sections. Check what it filled in.

2

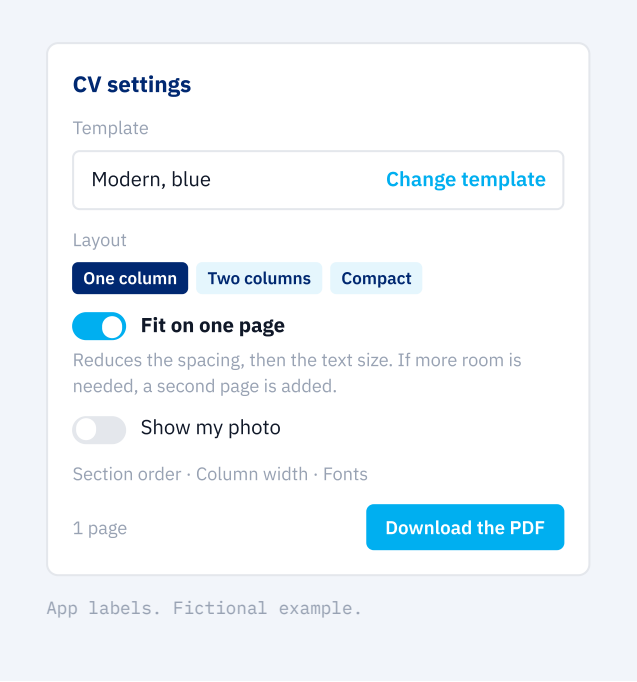
Choose a template

Your CV is shown in each of the handmade templates. The content stays the same; only the design changes.

3

Download the PDF

It uses your template and settings, with real text that applicant tracking software can read. Or “Use to apply” on Dily.



App labels. Fictional example.

Adjust the layout

- **Colours, fonts, layout**: one column, two columns, compact, and others depending on the template.
- **“Fit on one page”**: tightens the spacing, then the text. The preview shows the number of pages.
- **Section order**: an empty section does not appear.
- **Photo**: optional, never added by default.

AI help, if you want it

“Suggest a sentence” for the summary at the top, “Analyze my CV” for a list of strengths and points to improve. The number of uses is limited each month. Keep what seems right to you.

A business card

From your CV: 85 × 55 mm format, with a QR code that adds your contact details to a phone.

CV QUALITY

As you write, the editor shows “Almost ready” or “Ready to send”, with what is left to do.

✓ Write the top line. It is the only part everyone reads.

✓ Describe each job in one or two concrete sentences.

✓ Leave a way to reach you: email or phone.

✓ Add the job you are aiming for under your name.

✓ Add at least three skills.

✓ Six sections rarely fit on one page. Remove the weakest.

Create my free CV /en/free-cv-builder →

My CVs /en/candidate/cv →

Everything you need to know is on the job, before you apply.

Search

A job title, keyword or company, and a city. Filter by sector, contract and remote work. Save a job with the bookmark to find it again; your alerts follow what you search for.

→ See jobs

Boulangerie La Corniche · Ratoma

Verified company

Bakery sales assistant

Permanent contract · Full-time · 1,500,000 GNF / month

Answer by 28 November

12 applications

Dily never asks candidates for money.

Job card, fictional example.



In a shop window, a Dily poster: scan the QR code to open the job.

Apply in four steps

1

Your profile

It is your application. Choose the attached CV, or upload a file.

2

A word (optional)

No cover letter needed: two or three sentences are enough.

3

Practical details

Does the salary suit you, if it is given? When could you start? Answers are optional.

4

Review

Read it over, then “Send my application”. A confirmation email follows.

The recruiter can add a few questions, or a short timed test that you take now or later. Your application draft is kept on your device if you are interrupted.

AFTER SENDING

Received, now → Read by the recruiter → Recruiter’s answer

The company’s commitment is shown: “answer by…”. You follow your application live.

A SUSPICIOUS JOB?

Use “Report this job” on its page. Never pay money to a recruiter, neither in cash nor by mobile money.

You always know where your application stands.

The steps, as they appear

Sent	Read	Shortlisted	Interview	Selected / Not selected
Your application has reached the company.	The company has read your application.	You are among the candidates selected for the next step.	An interview is being offered to you.	The answer, with the reason if the recruiter shares it.

In “My applications”

“In progress” and “Finished” tabs. For each application: the date sent, the step, the announced reply date, the salary if shown, your message, the history, and a reminder of the job. If the company withdraws the job, your documents and messages remain available.

→ My applications

Leave a review

After an interview or a final answer, rate the company (communication, professionalism, process), with or without your name. The Dily team reads the review before it is published, and the company can reply.

Messaging

- A conversation starts from an application: no unsolicited messages.
- After applying, you can send one message; you can continue once the recruiter has replied.
- Attachments: PDF, Word, OpenDocument, text or image, 10 MB max.
- You can block a recruiter or report a conversation. The person reported is not told.



Fictional example.

→ Open my messages

54% *of unemployed people go through their personal network[1]. On Dily, the application goes straight to the company, the reply date is on the job ad, and you follow each step.*

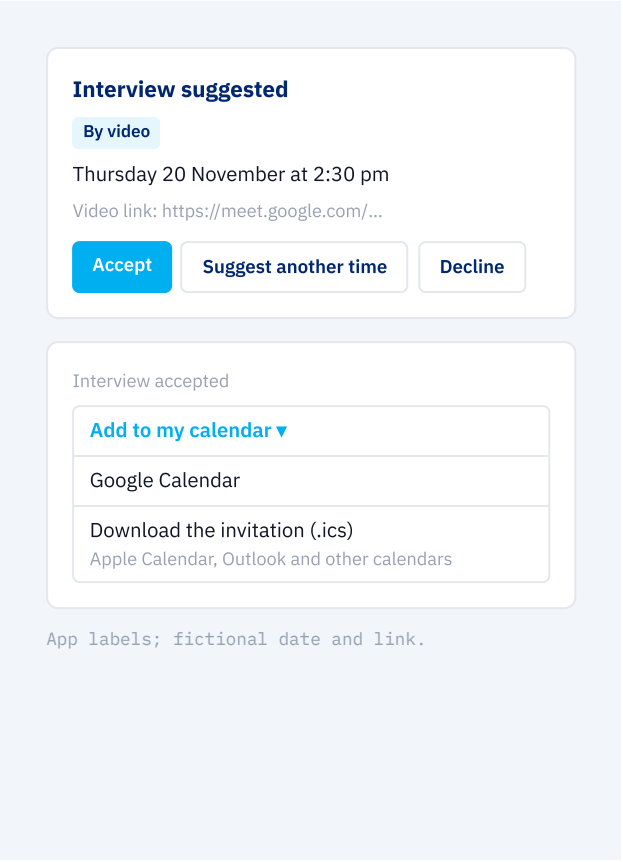
BEHIND THE SCENES, ON THE RECRUITER SIDE

An announced reply date
The recruiter sets it before publishing. It is shown on the job ad.

Status kept up to date
Every status change shows in your account.

Jobs that expire
A job stays online for 60 days, unless the recruiter extends it.

A clear proposal, a one-tap answer.



App labels; fictional date and link.

1 **The proposal arrives**
In the conversation and on the application page: date, time, type of interview (by video, on site or by phone), place or link, and the recruiter's instructions.

2 **You reply**
"Accept", "Decline" (with an optional reason that the recruiter will see) or "Suggest another time": pick a future date and time.

3 **You add it to your calendar**
Once the interview is accepted: Google Calendar, or an .ics file for Apple Calendar, Outlook and others. The invitation contains the video link and a reminder 30 minutes before. If the interview is moved or cancelled, the invitation is updated.

4 **On the day, by video**
The link is provided by the recruiter (Google Meet or another service): open it from "Video link".

WHAT THE RECRUITER MAY ASK

Not your sex, your age or your origin when deciding whom to hire.

The Labour Code requires this (article 4): no employer may take into account sex, age, national extraction, race, religion, colour, political opinion, social origin, union membership or disability when deciding to hire. Only the qualifications required for the job count. HIV status must not be a ground for discrimination[4].

AND THEN?

Your arrival, prepared

If you are selected, the "Your arrival" page lists what the company has prepared: start date, documents to sign, forms, appointments. You tick them off as you go.

→ Your arrival

1 month of **probation at most**, even if renewed; 3 months for a manager[4].

2 days at most after starting work to receive **the letter of hire** setting the probation, if there is no written contract[4].

Code du travail de la République de Guinée [Labour Code of the Republic of Guinea] (law L/2014/072/CNT), article 121.6. A good reason to ask, during the interview, how the probation will work.

The rules and the right habits, in brief.

These pointers come from the Guinean Labour Code, AGUIPE and public surveys. They are rules and recommendations, not statistics.

Applying from a phone[2]

A smartphone helps, but is not required: 26.6% of adults have one as their main phone. Dily opens in the browser, on a phone or on the computer of someone close to you or at an internet café, with nothing to install.

Little mobile data? Your CV and application drafts stay on your device, and the CV PDF downloads once and for all.

An email address is needed: the activation link and the confirmation of your applications are sent to it.

Keep your CV up to date in “My CVs”: you choose it when you apply.

The interview[4]

Your sex, age, origin, religion, opinions, union membership or a disability must not count in the decision (art. 4).

Only the qualifications required for the job can justify treating candidates differently.

Victim of discrimination? You can go to the labour court, or to the Labour Inspector for conciliation.

Hiring[4]

A probation period must be set out in writing, in the contract or in a letter of hire given no later than 2 days after starting work (art. 121.6).

Length of probation: 1 month at most, 3 months for a manager, even if renewed (art. 121.6).

Minimum age: 16 to sign an employment contract (art. 121.4).

After hiring, the employer must declare its staff to the public employment service within 15 working days (art. 110.3).

Fake job offers[2, 3, 4]

Never pay for a job, neither in cash nor by mobile money. Private employment agencies are not allowed to charge jobseekers (art. 110.5).

Be careful on the phone: 23.5% of adults received a call or text asking them for money in the past year.

AGUIPE jobs: they are only published on aguipe.gov.gn and its official social media. A fake job offer using its logo circulated on Facebook in 2025.

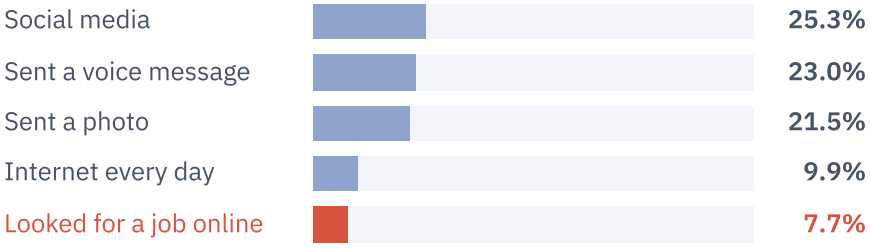
What each site says it offers candidates.

Facebook and WhatsApp groups and job sites have a large audience: use them too. This table only shows what each one states on its public pages.

	Dily	EmploiGuinée	LinkedIn	Facebook and WhatsApp groups	AGUIPE-E
Reply date shown on the job ad	**Yes**, required to publish	To be checked	Not mentioned	No dedicated tool	Not mentioned
Salary on the job	**Yes**, when the recruiter gives it	To be checked	Not mentioned	Depends on who posts	Not mentioned
Application tracking	**Yes**, every step and the history	To be checked	Notification when the application is opened (Easy Apply)	No dedicated tool	Not mentioned
Write to the recruiter	**Yes**, messaging linked to the application	To be checked	Via InMail	By private message	Not mentioned
Reply to an interview proposal and add it to your calendar	**Yes**, accept, decline, another time; Google Calendar or .ics	To be checked	Not mentioned	No dedicated tool	Not mentioned
Create a CV online	**Yes**, handmade templates, free PDF	To be checked	Not mentioned	No dedicated tool	CV upload announced
Verified company	**Yes**, RCCM or NIF, supporting document and human check	To be checked	Badge being tested with some customers	No employer verification	Public body; badge not mentioned

Checked on 26 and 27 October 2026 on each service's public pages[5]. "Not mentioned": the information does not appear on the pages consulted at that date, which does not mean the feature does not exist. "To be checked": EmploiGuinée's website blocks automated reading. Facebook and WhatsApp groups: common use; these tools are not designed for hiring. AGUIPE-E: platform launched on 30/06/2026. Dily: features checked in the app's code[6].

What adults do with their phone, over 3 months (2024)[2]



Adults aged 15 and over. On Dily, every job has a link to share on WhatsApp or Facebook, and a poster with a QR code for the shop or the market.

THE RIGHT HABIT

Whatever the site, note where and when you applied. On Dily, "My applications" does it for you.

FREE FOR CANDIDATES

On Dily, the account, the CV, applications and messages cost nothing.

→ Create my account

Your questions.

Is it really free?
Yes. Applying, creating your CV, downloading it as a PDF and tracking your applications are free.

What if the recruiter does not answer?
The announced reply date is on the job ad. You can follow your application from your account.

Can I apply without an account?
Your application is kept and goes out as soon as your email is verified.

Do I need a smartphone?
No. Dily opens in the browser of a phone or a computer. You need an email address.

Do I need a cover letter?
No. An optional note of two or three sentences is enough.

Who sees my profile?
The companies you apply to, and those whose jobs match you if you are “Open to opportunities”.

A recruiter is asking me for money.
Do not pay, neither in cash nor by mobile money, and report the job: Dily never asks candidates for money.

Can I delete my account?
Yes, in “Settings”. Your data is then anonymised.

Create your CV and apply today.

Create my CV /en/free-cv-builder →

Help centre /en/help →

A question? **support@dily.pro**

SOURCES

1. Ministry of Planning and Economic Development and INS Guinée, “Enquête nationale sur l’emploi et le secteur informel” [National survey on employment and the informal sector] (ENESIG 2018/2019), final report of 17/02/2020: tables 6.13 (unemployment by level of education) and 6.14 (job-search methods), § 63 to 67: stat-guinee.org

2. World Bank, Global Findex Database 2025 (2024 survey, adults aged 15 and over): indicators con1, con9a, con21, con26d, con30a-c, con30h: data.worldbank.org

3. GuineeCheck, “Faux, l’AGUIPE n’a annoncé aucun recrutement pour des emplois à temps partiel en ligne” [False: AGUIPE announced no recruitment for online part-time jobs], 28/09/2025: guineecheck.org

4. Code du travail de la République de Guinée [Labour Code of the Republic of Guinea], law L/2014/072/CNT of 10/01/2014, articles 4, 110.3, 110.5, 121.4 and 121.6: faolex.fao.org (gui212958); coursupreme.org.gn

5. Pages consulted on 26 and 27/10/2026: linkedin.com/help/linkedin/answer/a1306419, a510390, a512389, a1492056 · emploiguinee.com (automated reading blocked) · AGUIPE-E: aguipe.gov.gn and Mediaguinée, 30/06/2026: mediaguinee.com

6. Dily: rules and features read in the app’s code (app.dily.pro) as of 27/10/2026. The screens in this guide are fictional examples.